

## CENTRE FOR RAILWAY INFORMATION SYSTEM (CRIS)

**Headquarters Office,  
Chanakyapuri,  
New Delhi-110021**

No: CRIS/HQ/DEPT/27/2026-PERS

Dated: 18.05.2026.

### VACANCY NOTICE NO: 62/2026

1.	Nomenclature of the Post	: Assistant Manager/UTS, CRIS
2.	No. of Vacancies	: 01 (One)
3.	Location	: New Delhi
4.	Duration and Term of Deputation	: Five Years on usual terms and conditions of deputation.
5.	Terms of Appointment	: Deputation
6.	Scale of Pay	: Level - 10 ( as per 7 <sup>th</sup> CPC Pay Matrix)
7.	Pay and Allowance	: As per CRIS norms.
8.	Eligibility, Experience and Specific requirement, if any	: Railway employees working as Ticket Checking Staff or Booking Supervisor/Chief Booking Supervisor or Commercial Inspector in substantive Pay level 6 to 8 having knowledge of field working on trains/Coaches are eligible to apply:- <b>Note:-</b> The eligibility criteria for Assistant Manager in Level-10 will be as under :- <ul style="list-style-type: none"> <li>• The Railway employees working in substantive grade of pay level 7 with minimum 5 years service in relevant grade <b>OR</b></li> <li>• The Railway employees working in pay level-6 having 6 years minimum service in relevant grade and should have completed minimum 20 years' service in Group 'C' <b>OR</b></li> <li>• Railway employees working in substantive grade in level-7 with less than 5 years in relevant grade but have completed 6 years minimum service in substantive grade in level-6&amp;7 and with minimum 20 years of service in Group 'C'; <b>OR</b></li> <li>• Those who are working in level-8 &amp; 9 (non-Gazetted) under MACPSs or those working in Level-8(Gazetted), shall be considered for level-10</li> </ul> <p>The employee should be conversant with functioning in Computerized environment.</p>
9.	Age	: -

10	Duty in shift hours/Saturday & Sunday	Preferably during working days but may be engaged in shift duties/Saturday & Sunday, if required
11.	The date up to which CRIS is exempted from the rule of immediate absorption.	Up to 17/05/2031
12.	Retention of Railway accommodation during deputation tenure in CRIS	Yes, Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
13.	Perks and Benefits	<ul style="list-style-type: none"> <li>Leasing of Private accommodations is admissible on the rates admissible to Railway Officers.</li> <li>Officers joining CRIS, on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway Officers joining CRIS has to surrender Railway Medical Card in Railway.</li> <li>Transportation as per Central Government Rules.</li> <li>Other benefits, as per the extent Policy in vogue.</li> </ul>
14.	Closing Date	30 Days from the date of issue.
15.	Web Address	<a href="http://www.cris.org.in/career/">www.cris.org.in/career/</a>

The Vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff must be forwarded by Cadre Controlling Officer/Establishment Office as mentioned in the attached prescribed format along with the following formalities. The same may please be forwarded to Sh. Anil Kumar Chaudhary, Chief Manager/HRD & Personnel, CRIS, HQrs Office, Chanakyapuri, New Delhi email ID: Chaudhary.Anil@cris.org.in or Ms. Farah Fatma, Executive/Personnel, CRIS, HQrs Office, Chanakyapuri, New Delhi email id fatma.farah@cris.org.in.

1. D&AR/Vigilance Clearance and ;
2. APARs/ACRs for the last 3 years;
3. Service particulars of the employees are given in Application Form must be VERIFIED by the Controlling Officer/Establishment Officer.

Digitally signed by  
**ANIL KUMAR CHAUDHARY**  
 (Anil Kumar Chaudhary)  
 Chief Manager/HRD & Personnel  
 Date: 21-05-2026  
 12:34:00

General Manager (P)  
All Zonal Railways / PUs.

PRESCRIBED FORMAT

(Paste latest  
passport size  
photograph)

**FOR SUBMISSION OF APPLICATION ON DEPUTATION BASIS.**

Important (Please don't leave blanks)	Vacancy Notice No	
	File No (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1	Name	
2	Father's name	
3	Gender	
4	Department	
5	Category	
6	Date of birth	
7	Date of Appointment and Appointed as.....	
8	Present Pay Scale ( Level) and basic pay as on date of application.	
9	Present Designation & Railway/Division	
10	Contact Details	
	(a) Email ID	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

11. Educational Qualification

SN	Educational Qualification	Year/Division	School/Institution/University Place/Country

12. Experience Details:-

Sno	Designation & Railway/ Division with Place of Posting	Grade/Level	From (DD/MM/YY)	To (DD/MM/YY)

13	Details of previous deputation/ Foreign assignment, if any		
14	Whether debarred from deputation? If yes, please furnish details		
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any, information given above is found to be incorrect/incomplete or false.

(Name & signature of applicant )

No

Dated / /

The above service particular of Shri/Smt/Ms ..... , Design ....., Railway ..... are found correct as per records available in this office.

(Name & Deisgnation of Cadre Controlling Officer  
/Establishment Office with Stamp)